

Full Name												
Student ID Number				Status (Home/EU/OS)								
Current Programme				Code			Year of Study					
Current Faculty				Campus			Type (FT/SW/PT/DL)					
Reason for Change (please tick)	Career Change	<input type="checkbox"/>	Suitability	<input type="checkbox"/>	Medical	<input type="checkbox"/>	Financial	<input type="checkbox"/>	Job Related	<input type="checkbox"/>	Academic	<input type="checkbox"/>

I wish to transfer to the following programme of study:

New Programme				Code			Year of Study	
New Faculty				Campus			Type (FT/SW/PT/DL)	
Start Date								

Details of new programme: You must record **all** the modules you will be studying as this information will be used to create your new student record.

Module Title	Module Code	Module Title	Module Code

Student's Signature			Date	
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To be completed by the Faculty responsible for the proposed new programme of study (Tier 4 students only)

Current VISA Type		Copy of the VISA held on QLS?	<input type="checkbox"/>
Current VISA expiry date		Current programme end date	
Please briefly explain why you wish to change programme (attach additional page if required). You should explain how the new programme and your previous programme will help you achieve your career goals.		New programme end date	
		Current programme NQF level	
		New programme NQF level	
		ATAS clearance required?	
		ATAS clearance held?	

AUTHORISATION - We approve this transfer on academic grounds			
Accepting Programme Leader		Releasing Programme Leader	
Signature	Date	Signature	Date
Arbitration (if necessary)		Head of Studies Signature (or named nominee)	
		Date	

To be completed by Immigration Compliance (Tier 4 students only)

Tick	Outcome	Reason for decision/details
<input type="checkbox"/>	The application for programme change is not approved	
<input type="checkbox"/>	The application for programme change is approved and the student may begin studying their new programme without undertaking further action regarding their VISA	
<input type="checkbox"/>	The application for programme change is provisionally approved pending successful application for new leave to study the new programme (see section 2)	
<input type="checkbox"/>	Further information required	